

Syracuse University Middle States Self-Study Timeline

Year	Semester	Action	✓
2015	Summer	<ul style="list-style-type: none"> • MSCHE reminds institution of the pending evaluation and invites it to The Self-Study Institute. 	
	Fall	<ul style="list-style-type: none"> • Self-Study Institute held to orient institutions beginning self-study • Steering Committee Chair(s) and members chosen • MSCHE staff liaison schedules self-study preparation visit to the institution 	
2016	Spring	<ul style="list-style-type: none"> • Institution chooses its self-study model • Institution determines types of working groups that will be needed • Draft self-study Design finalized, including charge questions for working groups 	
	Spring - Fall	<ul style="list-style-type: none"> • MSCHE staff liaison conducts self-study preparation visit • Staff liaison approves institution's self-study design 	
	Fall	<ul style="list-style-type: none"> • Steering Committee oversees research and reporting by working groups • Working groups involve the community • Working groups submit reports • MSCHE selects the evaluation team Chair, and the institution approves the selection • Chair and institution select dates for team visit and for the Chair's preliminary visit • Institution sends a copy of the self-study design to the team Chair 	
2017	Spring - Summer	<ul style="list-style-type: none"> • MSCHE selects evaluation team members, and the institution approves the selection • Steering Committee receives drafts text from working groups and develops a draft self-study report 	
	Fall	<ul style="list-style-type: none"> • Campus community reviews draft self-study report • Evaluation team Chair reviews draft self-study report • Institution's governing board reviews draft self-study report • Institution sends draft self-study report to evaluation team Chair, prior to Chair's preliminary visit • Team Chair makes preliminary visit at least four months prior to team visit • Institutions with a selected-topics self-study that elect to have a document review prior to the team visit: Conduct an early document review • Institution prepares final version of the self-study report • Institution sends final report to evaluation team and to MSCHE at least six weeks prior to team visit 	
2018	Spring	<ul style="list-style-type: none"> • Team visit • Institutions with a selected-topics self-study that elect to have a document review during the team visit: Conduct a concurrent document review • Team report • Institutional response 	
	Summer - Fall	<ul style="list-style-type: none"> • Committee on Evaluation Reports meets • Commission action 	